University Academy is mandated to inform each parent/guardian or eligible student that “Directory Information” may be released by school officials, including print and electronic publications of the district. Such information is also considered a “public record,” which must be released upon demand to any person who requests it under the Missouri Sunshine Law. Directory Information is information designated by the district which, if disclosed, would not generally be considered harmful or an invasion of privacy. University Academy designates the following items as Directory Information:

1. **Students in Kindergarten through Eighth Grade**

   Student’s name; parent’s name; date of birth; grade level; bus assignment; enrollment status (e.g., full-time or part-time); participation in school-based activities and sports; weight and height of members of athletic teams; dates of attendance; honors and awards received; artwork or coursework displayed by the district; most recent previous school attended; and photographs, videotapes, digital images and recorded sound unless such photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy.

2. **High School and Vocational School Students**

   Student’s name; parent’s name; date of birth; grade level; bus assignment; enrollment status (e.g., full-time or part-time); participation in school-based activities and sports; weight and height of members of athletic teams; dates of attendance; degrees, honors and awards received; artwork or coursework displayed by the district; most recent previous school attended; and photographs, videotapes, digital images and recorded sound unless such photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy.

Federal law requires school districts that receive federal funds under the No Child Left Behind Act of 2001 to provide military recruiters upon request Directory Information unless parents have notified the District that they do not want the information disclosed without their prior consent.

**STUDENT RECORDS (AS THEY APPLY TO MILITARY RECRUITERS)**

University Academy may notify parents/guardians of secondary schools students that it is required to release the student’s name, address and telephone listing to military recruiters and institutions of higher education upon request. Parents/guardians or eligible students may request that the District not release this information and the district shall comply with the request.