

July 15th, 2016

Dear Parent/Guardian:

It is hard to believe that the summer break is almost over and school is about to begin. We hope that you have enjoyed your summer with your family and friends. We are looking forward to a great year at University Academy as we learn and grow together. We are excited to see the progress that was made last year and look forward to a new year with even more student growth.

Important Reminders or Changes

1. Open House is August 4th from 1:30-6:30pm. This is the time to meet your child's teacher, bring your student's school supplies, pay lunch accounts and fees, and sign up for Power School.
2. Your student's school supply list is available on our school website. This year's tax free weekend is August 5th-7th.
3. All Lower School students need to be in the building and through the Central office prior to 7:30 or they will be marked tardy. Please see the handbook for the tardy and absence policy as it has been revised this year.
4. The **bus discipline policies have been revised K-12** so please review the handbook prior to your student riding the bus.
5. **To change your Lower School student's transportation for the day, you MUST call the LS office by noon.** Please do not contact the teacher to do so, ALL changes MUST go through the office.
6. Handbook signature sheets must be collected from every student...**Please read and return by August 12th.** The handbook is available online for you to review prior to signing the acknowledgements. The classes with 100% return rates will earn a party.
7. Second grade will start using Standards-Based grading this year, so their report cards will look similar to 1st grade's grade card.
8. We will have a Subject Specialist model in grades 3-4 this year. The informational meeting for this new change will be on **July 28th, 5-7pm.**
9. 5th graders will be eating breakfast between 7-7:20 each morning with the MS and HS students. If they want to eat breakfast they need to be here during the above time. We will have staff in the cafeteria to supervise and they will have a designated area to eat.
10. We have adopted a new wellness policy, due to state/federal funding requirements, that will affect the kinds of snacks or treats that can be brought to school. (No more cake or cupcakes) Be sure to check the handbook for these changes and healthy snack options.
11. The first week of each month, look for Lower School's newsletter in your child's backpack or on the school website. It will have important information and celebrate our students and staff successes.

We hope that this information is helpful and want to do our best to keep you informed this year. Please be sure to contact the Lower School office if you have any further questions or concerns. Thank you for calling UA your family!

Bus route information will be sent from Ms. Kendall Johnson after July 25th.